

Group Name: Arkansas Sheriff's Assn 2019 Conference
 Dates: August 3-August 7, 2019



Embassy Suites Hotel & John Q Hammons Center
 3303 Pinnacle Hills Parkway, Rogers AR 72758
 Hotel Contact

Return directly by fax or email

(479)845-3216

barbara.mcbride@atriumhospitality.com

VENDOR INFORMATION

Company Name _____ Booth # _____
 (if known)
 Address _____
 City, State, Zip _____
 Phone # _____ Fax # _____
 Ordered By (print) _____

RENTAL ORDER

Prices quoted are for advance orders received by July 15, 2019

Floor Order pricing includes orders after July 15, 2019

	Qty	Advance Price	Floor Order	Total
Floor Covering**				
Hang Banner (up to 10' long) (If larger, call for price)		\$45.00	\$65.00	
8' x 10' Visqueen floor covering**		\$25.00	\$50.00	
Electrical				
110- Volt Power (up to 10 amps per) with extension cord		\$30.00	\$40.00	
220- Volt Power		\$150.00	\$300.00	
100 amp (single or three phase)		\$300.00	\$500.00	
200 amp (single or three phase)		\$500.00	\$700.00	
Power Strip		\$15.00	\$25.00	

PSAV AUDIO-VISUAL SERVICES

Phone	Local Phone Access Line ("dial 9 & 800 #s")		\$50.00	\$75.00	
	Dedicated Outside Telephone Line with Phone		\$150.00	\$150.00	
Wired Internet	Wireless Internet Connectivity		\$35.00	\$50.00	
Easels	Easel(s)		\$15.00	\$20.00	
Video/Data	20' Data Monitor for Computer w/cart		\$100.00	\$125.00	
	42" Plasma Monitor (data/video)		\$400.00	\$450.00	
	DVD Player		\$50.00	\$50.00	
	Projection Screen 6' or 8'		\$150.00	\$150.00	
	2500 Lumen LCD Projector		\$300.00	\$350.00	
Audio	Wired Microphone with Stand		\$40.00	\$45.00	
	Wireless Microphone (Hand Held or Lavalier)		\$150.00	\$150.00	
	4-Channel Mixer		\$40.00	\$55.00	
	Powered Speaker		\$125.00	\$150.00	
	Audio CD Player		\$85.00	\$100.00	

Prices above do not include 10.5% sales tax and 24% service charge

Subtotal	\$0.00
Service Charge	\$0.00
Tax	\$0.00
Total	\$0.00

**Visqueen is required for booths with food, water features, or at venue's discretion.

I hereby authorize the Embassy Suites Hotel to charge my credit card for above ordered items and services. Client must complete and FAX the attached Credit Card Authorization form.
 Credit authorization is done separately from this order form to protect your privacy as required by law.

Thank you for your order!

Signature: _____



Exhibitors are required to move in/out through the rear of the building via ground level dock.

RENTAL ORDER FORM
Embassy Suites NWA & John Q Hammons Center