

FREIGHT FORM



1310 Jackman Rd.
Benton, AR 72015
Phone: 501-376-9114
Fax: 501-406-4663
office@southwestdd.com

Conference: ASA Deadline: Jan 22, 2019
Exhibitor: _____ Name: _____
Phone #: _____ Email: _____
Address: _____

DO NOT SHIP FREIGHT TO THE CONVENTION CENTER.

To receive advanced pricing freight must be received by 3pm on deadline date listed above. Anything received after stated time frame or floor order will incur a \$35 late fee. All freight is charged in full 100lb increments. Shipping label must read conference name & exhibitor name.

TYPES OF FREIGHT:

***Crated/Skidded/Palletized**-Anything that can be moved with a pallet jack or has it's own wheels.

***Special Handling**- Individual boxes/packages/ display cases or anything that requires special loading/ unloading.

<u>Incoming freight:</u>	Total weight	# of Units	Total Cost
Crated \$50 per 100lbs	_____	_____	_____
Special Handling \$55 per 100lbs	_____	_____	_____
<u>Outgoing freight:</u>	Total weight	# of Units	Total Cost
Crated \$50 per 100lbs	_____	_____	_____
Special Handling \$55 per 100lbs	_____	_____	_____

Outgoing: All freight must have return labels attached & EXHIBITOR is responsible for scheduling pickup @ SWDD location 2 business days after the conclusion of the conference.

***If form is not completely filled out, incoming label not addressed correctly, or return labels not attached, a \$25.00 improper paperwork fee will incur.**